

NIDDK Central Repository RAS Login User Guide

As of October 22, 2024, all NIDDK-CR users are required to sign in with one of the three NIH Researcher Auth Service (RAS) identities listed below to access their NIDDK-CR account.

- Login.gov
- eRA Commons
- Smart Card/CAC/PIV

Your previous NIDDK-CR credentials are no longer valid. Please review the following instructions on how to log in.

I do not have a RAS identity. What do I do?

If you do not have an existing RAS identity, you will need to create an account with one of the RAS identities prior to creating an account with NIDDK-CR. If you do not have an existing eRA Commons or government badge, please create a Login.gov account. Once you create an account with any of the three RAS identities listed, follow the **I have RAS Identity** steps below to log into NIDDK-CR with your new RAS credentials.

If you have questions about creating a Login.gov account, review the [step-by-step instructions](#) or [contact Login.gov support](#). NIDDK-CR is providing helpful hints for setting up an account in Appendix A.

I have a RAS identity. How do I log in?

If you are a returning NIDDK-CR User, have an existing RAS identity, and the email address for your RAS identity is the same as your NIDDK-CR account, take the following steps to log into the NIDDK-CR website.

1. Click the "Sign in/Register" button at the top of the NIDDK-CR website
2. Click "Login/Register with Researcher Auth Service (RAS)"
3. Sign in with your RAS credentials
4. Your NIDDK-CR account and RAS identity will be linked automatically

If you are a returning NIDDK-CR User and have an existing RAS identity, but the email address for your RAS identity differs from your NIDDK-CR account, take the following steps to log into the NIDDK-CR website.

1. Follow steps 1 through 3 above

2. Click "Link Account"
3. Enter the email address associated with your existing NIDDK-CR account, click "Send Email"
4. Follow the instructions in the verification email from NIDDK-CR to link your NIDDK-CR account with your RAS identity

If you have never had an NIDDK-CR User account, take the following steps to register,

1. Sign in using your RAS identity credentials, click "New User Registration"
2. Complete NIDDK-CR registration information and select "Register"
3. Your NIDDK-CR account and RAS identity will be linked automatically

Additional Questions?

If you have general questions about RAS and the new NIDDK-CR login process, please contact the NIDDK-CR Support Team at NIDDK-CRsupport@nidk.nih.gov.

If you experience any issues with your RAS credentials or during the authentication process, please contact the NIH IT Service Desk at 301-496-HELP (301-496-4357) or 866-319-4357 (toll-free) to create a ServiceNow ticket.

Appendix A: NIDDK-CR RAS Login Helpful Hints

- A. **New NIDDK-CR User Account Setup:** If you are a new NIDDK-CR user, you will use your RAS identity (i.e., eRA Commons, Login.gov, or Government Smart Card/PIV), or, if you don't have an existing RAS identity, you will need to create an account with one of the RAS identities prior to creating an account with NIDDK-CR. Feel free to contact us with questions at NIDDK-CRsupport@niddk.nih.gov if you have any questions. Below are step-by-step instructions for navigating account setup for new users who do not have an account with NIDDK-CR or RAS using Login.gov as a RAS identity example.

Step 1. Navigate to the NIDDK-CR Login page and click "Login/Register with Researcher Auth Service (RAS)".

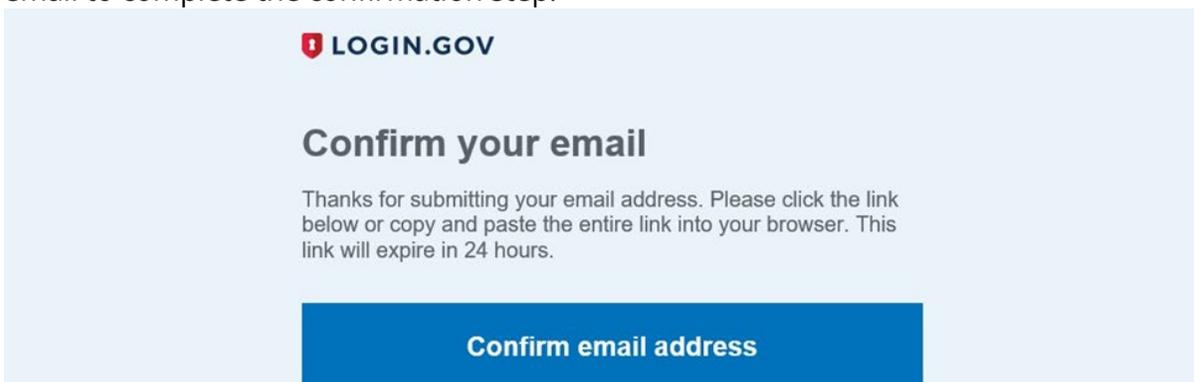


Step 2. If you do not have an existing RAS identity, and do not have an existing eRA Commons or government badge, you may choose to create a Login.gov account. Select "Login.gov" under the Sign In section. After selecting the "Login.gov" button, the server will navigate to the Login.gov Sign In page.

Step 3. On the Login.gov window, select "Create an account."

Step 4. Type your institutional email address, select your language, and check the box "I read and accept the Login.gov Rules of Use". Once complete, click the "Submit" button.

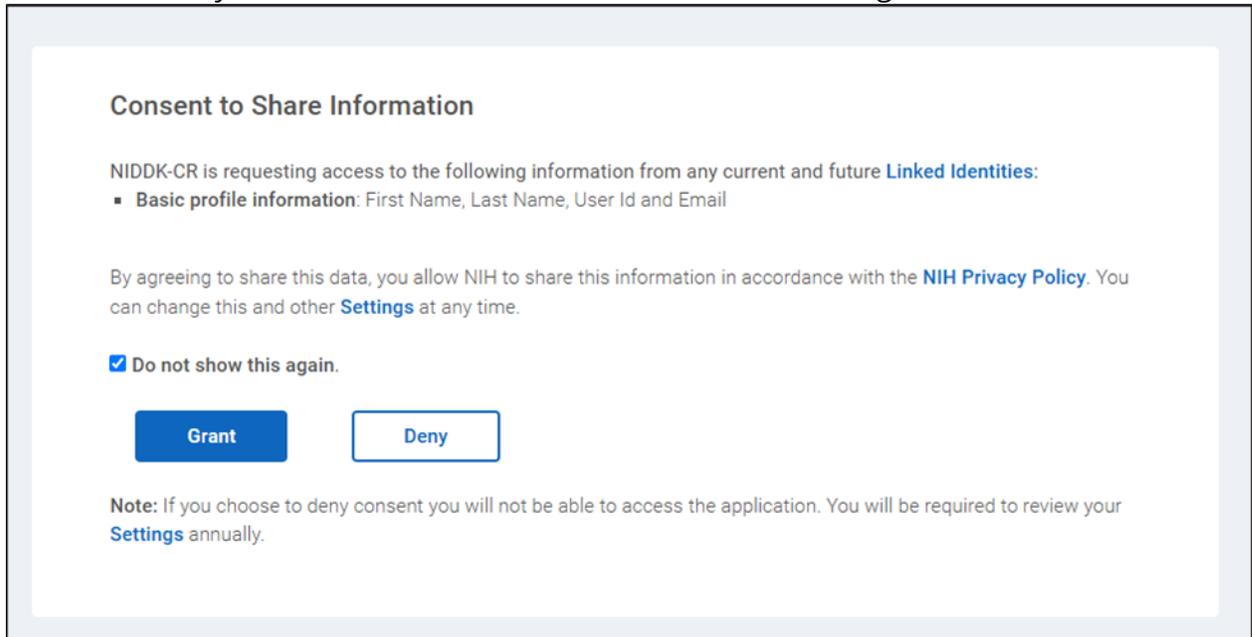
Step 5. You should receive a confirmation email, like the example below, from Login.gov. The email will come from no-reply@login.gov. Follow the button or link in the email to complete the confirmation step.



Step 6. Finish the account setup by creating a password.

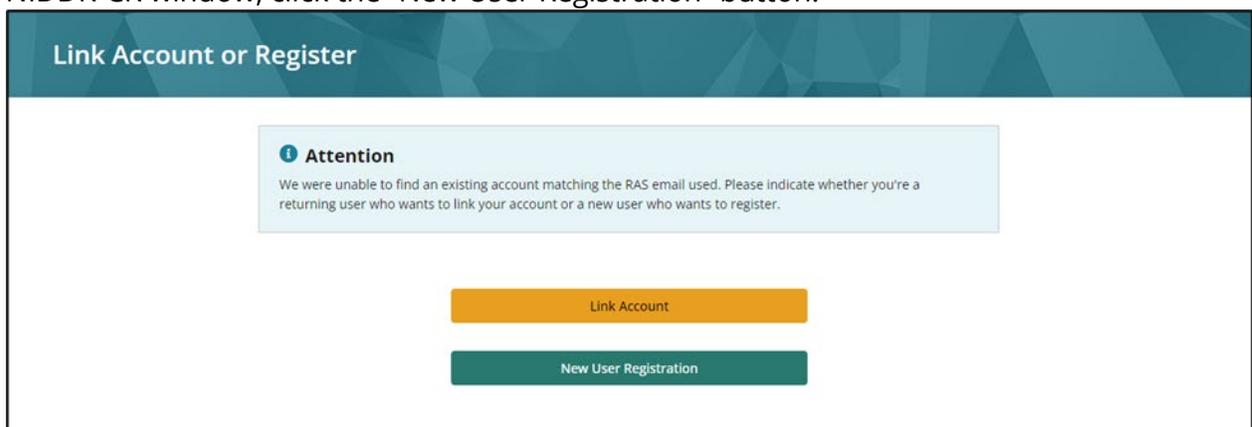
Step 7. Select and set up a multi-factor authentication method. Click “Confirm” on the following page. Note: This action may send you to an error page; please see Appendix B (Example #1) for troubleshooting options.

Step 8. RAS will ask you to consent to sharing information collected by RAS with NIDDK-CR. **This step is necessary to allow you to log in through RAS to access your NIDDK-CR account.** Click the “Grant” button, which will redirect you to the NIDDK-CR R4R system. Helpful hint: You may not want to click the “Linked Identities” hyperlink; this action will take you back to RAS to link different RAS identities together.



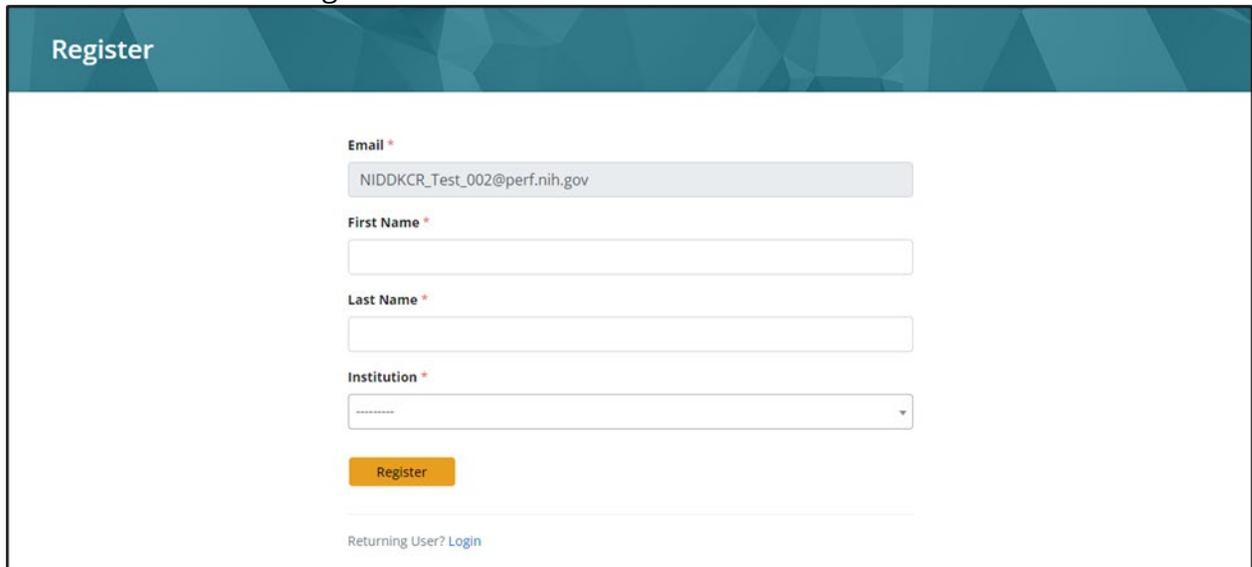
The screenshot shows a consent dialog box titled "Consent to Share Information". The text inside reads: "NIDDK-CR is requesting access to the following information from any current and future [Linked Identities](#):" followed by a bullet point: "▪ **Basic profile information:** First Name, Last Name, User Id and Email". Below this, it says: "By agreeing to share this data, you allow NIH to share this information in accordance with the [NIH Privacy Policy](#). You can change this and other [Settings](#) at any time." There is a checked checkbox labeled "Do not show this again." At the bottom, there are two buttons: "Grant" (solid blue) and "Deny" (white with blue border). A note at the bottom states: "Note: If you choose to deny consent you will not be able to access the application. You will be required to review your [Settings](#) annually."

Step 9. Now that you have successfully created your RAS identity account, on the NIDDK-CR window, click the “New User Registration” button.



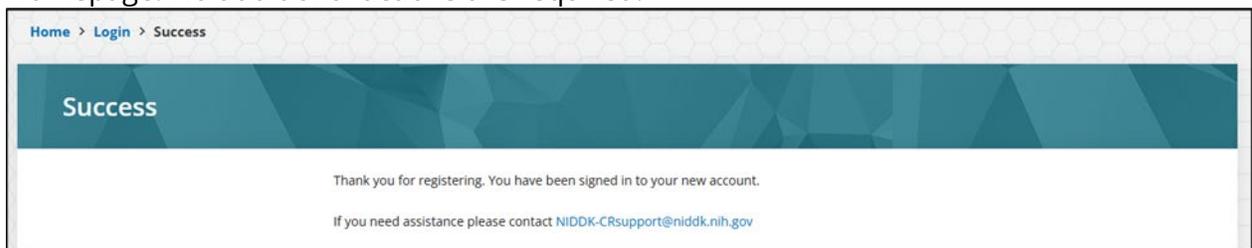
The screenshot shows a dialog box titled "Link Account or Register" with a teal header. Below the header is an "Attention" box with an information icon and the text: "We were unable to find an existing account matching the RAS email used. Please indicate whether you're a returning user who wants to link your account or a new user who wants to register." At the bottom, there are two buttons: "Link Account" (orange) and "New User Registration" (teal).

Step 10. Fill in your account information including First Name, Last Name, and Institution and click “Register.”



The screenshot shows a registration form titled "Register" with a teal header. The form includes the following fields: "Email *" with the value "NIDDKCR_Test_002@perf.nih.gov"; "First Name *" (empty); "Last Name *" (empty); and "Institution *" (empty dropdown menu). Below the fields is an orange "Register" button and a link for "Returning User? Login".

Step 11. You should now be logged into NIDDK Central Repository. Click the “NIDDK Central Repository” text in the upper left corner of the screen to navigate to the Homepage. No additional actions are required.



B. Existing NIDDK-CR User Account Setup: If you are an existing NIDDK-CR user, you will have to use your RAS identity (i.e., eRA Commons, Login.gov, or Government Smart Card/PIV), or, if you don't have an existing RAS identity, you will need to create an account with one of the RAS identities to login into NIDDK-CR website. Feel free to contact us with questions at NIDDK-CRsupport@niddk.nih.gov if you have any questions. Below are step-by-step instructions for navigating account setup for existing users who do not have RAS credentials using Login.gov as a RAS identity example.

Step 1. Navigate to the NIDDK-CR Login page and click “Login/Register with Researcher Auth Service (RAS)”.

Step 2. If you don't have an existing RAS identity, follow steps 2 through 8 described in section A.

Step 3. After successful creation of RAS account, navigate to the NIDDK-CR, click “Link Account” button.

Link Account or Register

Attention
We were unable to find an existing account matching the RAS email used. Please indicate whether you're a returning user who wants to link your account or a new user who wants to register.

[Link Account](#)

[New User Registration](#)

Step 4. Type in the username or email address associated with your existing NIDDK-CR account and click “Send Email”. You should receive an email from NIDDK-CRsupport@niddk.nih.gov asking you to confirm the account linkage.

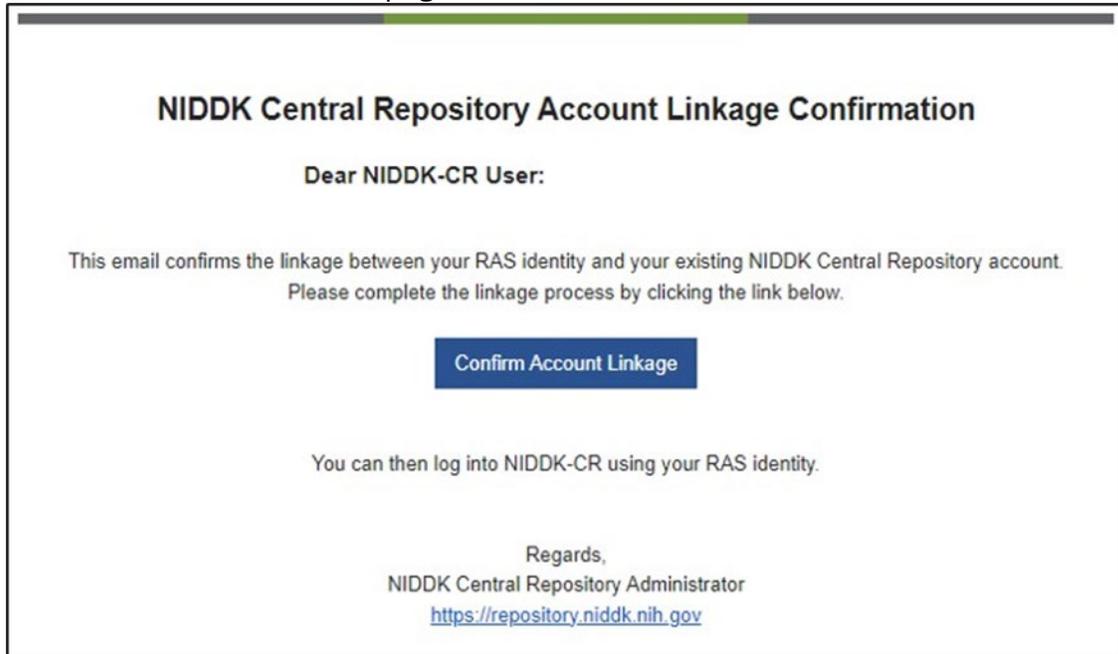
Link RAS Account to Existing NIDDK Account

Please enter your username or email address from your existing account. An email will be sent to verify and link your account.

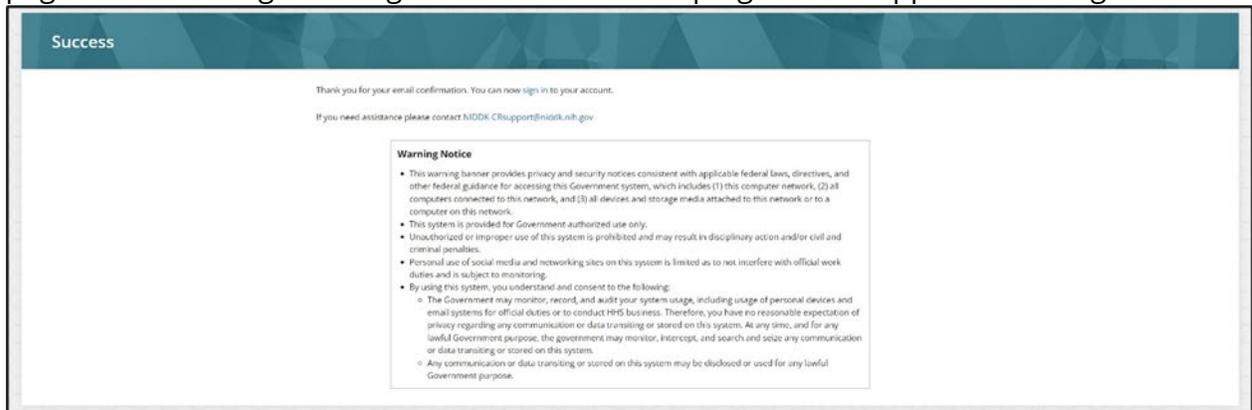
Username or Email Address *

[Send Email](#)

Step 5. Click the “Confirm Account Linkage” button, which will take you back to the NIDDK-CR confirmation page.



Step 6: If successful, you should see a confirmation page. You can now sign in to your NIDDK-CR account using your RAS identity. Click the “sign in” link on the confirmation page or use the “Sign In / Register” button in the top right of the application to sign in.



Appendix B. Troubleshooting Potential Errors

Example #1: Login.gov Login Failed Error

New Login.gov users may experience a “Login Failed” error when attempting to complete their account setup. If this error occurs, exit out of the current tab, navigate to RAS Sign In through the NIDDK-CR Login page, and click on the “Login.gov” button again. The Login.gov system should automatically sign you in and ask you to consent to share information collected by RAS with NIDDK-CR.

Example #2: Did not receive a registration confirmation email from NIDDK-CRsupport@nidk.nih.gov after attempting to link RAS identity with NIDDK-CR account.

The confirmation email may take more than 5 minutes to be processed by your email server. If you do not receive a confirmation email within an hour, please contact NIDDK-CRsupport@nidk.nih.gov for assistance.